

**Housing Authority of the Town of Somers  
Meeting November 17, 2015  
Woodcrest Community Room – 71 Battle Street  
Meeting Minutes**

1. Call to Order

The meeting was called to order at 2:00pm

2. Attendance

Marylou Hastings, Dave Arnold, Bob Landry, David Pinney, Brooke Hawkins, Fran Little

3. Discussion with individual residents

Comment that fall clean-up by Beebe was good

Fran had a comment from a resident who was not available to attend. The concern was in regard to bill with High Grade. Was paying the annual fee in three installments, completing that in November. Received a phone call threatening to shut off service. Quite upset with that and sent letter to state.

Question raised about inspections on the property recently. Brooke explained some of the various reasons insurers and limited partners among others want to inspect current conditions.

4. Old Business

4.1. Management of Property (REDI)

4.1.1. Apartment Rental – Update

Phase I: one unit in process; was approved today and will be occupied in Dec. Phase II: three units lining up to be occupied by December.

4.1.1.1. Review plans and prospects for retaining 25% units in Phase I

Nothing on the table at present.

4.1.2. Review Condition of the Facilities and work orders

Brooke distributed report from Jay. Still unable to receive a shipment of bi-fold doors arriving without damage, so Brooke planning to purchase from Home Depot and Dave Arnold will help transport.

Substantial progress on door sweeps; hope to complete by January.

Replaced CO detectors in Phase I.

Dave Arnold working with Jay on shielding parking area lights behind #75

4.1.3. Review Financial Condition

Brooke noted that budgets have been prepared for Phase I and II and are being reviewed by the general and limited partners.

CO replacement on Phase I is a \$10,000; being paid in three monthly installments

Still working out financing the tractor

4.1.4. Review Resident Services Coordinator's activities

Fran distributed a written summary of activity. She noted the Thanksgiving pot-luck dinner was coming up. Also turkeys and fixings from Foodshare and wreaths from the high school will be coming in on Friday.

4.2. Possible executive session to review contracts and litigation

Nothing raised

4.3. Other

There was discussion about discussing with town officials prospects for plowing snow on the main driveway and for reconsideration of the PILOT on Phase II.

5. New Business

5.1. Other

Schedule for next year's meeting dates has to be adopted and reported to the town clerk. The possibility of switching to third Thursdays was discussed. A final decision will be made at the next meeting

6. Approval of minutes from October 20, 2015

Dave moved, Bob seconded and it was unanimously agreed to approve the minutes as presented

7. Resident Questions/Concerns

Marylou indicated residents are asking when repainting parking spaces was planned: Brooke planning on next spring

Also asking for better signage to note apartment locations for drivers.

8. Adjournment

The meeting adjourned at 3:35

Respectfully submitted,

David Pinney, Chair